

2026 School Board Meeting Minutes

Wednesday 5th August 2026

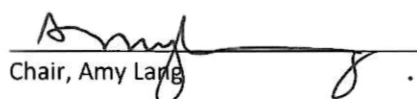
Members:			Apologies:
Staff Representatives	Parent Representatives	Community Representatives	
Paul Marshall Rachel Weller Lore Gannaway Michelle Goodman Melissa Conway (Guest) Deb Taylor (Secretary)	Emily Muxlow Rai Dietrich Julia Fry	Amy Lang (Chair)	Aileen Ormesher Jean Muthukumaraswamy

ACTION/ DECISION	WHO	ACTION
Welcome The meeting was opened 6:32 pm by Amy. Amy gave a warm welcome to Board members.	Amy	Welcomed
Apologies Noted as above. Apologies from Aileen and Jean.	Secretary	Noted
Approval of Previous Minutes – 10th June 2026 No revisions or amendments to minutes.	All	Approved
Business Arising from Previous Minutes Proposed Family Donation Scheme Emily brought to the Board a potential proposal which was taken to the P&C meeting last week. This was received positively and with the intention to consider introducing this next year. Principal Performance Review (PPR) Update The PPR is an Individual performance evaluation. Last term Paul submitted a performance statement to Directors of the Review team in Central Office. Paul spent a morning with a panel and was provided with a report last week confirming his goals. Amy mentioned what a beautiful report this was and that we are very proud to have you as our Principal. Paul had a phone call on Monday from Melesha Sands, Deputy DG who acknowledged the PPR and thanked him for the work he has done over the last few years. Amy and the Board congratulated Paul.	Paul Amy	Informed
2027 School Development Days In line with the launch of the Departments new plan there will be an additional SDD next year. No dates set yet. There is potential for a common SDD with the SVN every 2 years. Dates to follow for approval by the Board. A suggestion was made for this to be tagged onto long weekend if possible.	Paul	Informed

• RSO Report Findings Paul ran through the outcomes of the RSO Survey findings - Integrated Psychosocial Hazard and Wellbeing Report in the form of a slide show. Amy thanked Paul.	Paul	Informed
• Current Financial Year Update Melissa gave an update on the one-line budget and explained various aspects of this to the Board. ➤ Voluntary Contributions are close to early 60%. Mel gave a big thanks to all families. ➤ 96% of the budget should be spent every year to maximise support for the students each year. ➤ Reserves are dropping compared to other years as we now have more IT leases. The recommendation that as leases are 5 years, resources are always under warranty. ➤ The school receives lump sum payments through Cash Gateways in February, April and July. The Department is moving to a cash-based system with the Compass Phase 2 rollout, with the timeline being sometime in 2027. Amy thanked Mel.	Mel	Informed
• Functional Needs Assessment Tool Trial Rachel and Michelle gave an overview on the Functional Needs Assessment Tool Trial run by the Disability Inclusion Branch and how outcomes through the current system of applying for funding for students without diagnosis could be improved. Woodbridge PS took part in the trial. Michelle and Rachel gave an overview of how the assessment tool works and who it would support and the levels of support. Both Deputies provided feedback as a part of the trial. Amy thanked Rachel and Michelle and asked for an update.	Michelle/ Rachel	Informed Update to follow.
• Strategic Direction Domain 4 - Resources Mel gave an overview of Domain 4 – Resources 4.1- 4.4 and how this correlates with the budget explained earlier to maximise the learning outcomes for all students. A selection process is currently being run for the position of AIEO. The panel met today and by the end of the term we will have a permanent AIEO appointed. Paul thanked Mel.	Mel	Informed

• Public School Review ➤ The last review was in 2023 and is current for 3-year return which aligned with our current Business Plan. Notification has been received for our next School Review scheduled for Term 1, 2027. ➤ A panel will come out to the school to discuss each domain with various groups of staff members and one of these will be a group of parents, predominantly from School Board members. Dates should come out over the next few weeks. ➤ Paul tabled the formal letter. More info to follow.	Paul	Informed Dates to follow.
• P&C Update A meeting was held last Wednesday and the following discussed. ➤ Father's Day stall. The P&C will purchase gifts again, but donations are encouraged. ➤ P&C Disco facilitated by the PCYC with a police car on site will be held on the last Thursday night of this term. There will be two sessions - one for the juniors and one for the seniors. ➤ Long term plans are to purchase ipads in the future. Currently the P&C are still concentrating on friend raising. We are anticipating that next year the Helena cluster will need a trolley full of ipads as they are 6 years old. ➤ Glen Kleinig, President, has created an app to facilitate the running of the P&C.	Rachel	Informed
• PBS Update A Team meeting was held on Monday. The student target is 15,000 points for 'Caring'. The students have come up with the idea for a teacher swap for a block of time e.g. between recess and lunch. This will be more of a fun session and will not necessarily be at the end of term. There are three PBS assemblies per term, run by the students for 15 mins only.	Rachel	Informed
• General Business ○ None.		
• Next Meeting ○ Term 3, Week 8 - Wednesday 9th September 2026 @ 6:30pm in the Library. ○ Notice to the community that this will be a public meeting as part of our Terms of Reference. Advertise.		Advertise Public Meeting.
• Meeting Closed: 7:57pm		

We, the undersigned, agree these minutes to be a true and correct record of this meeting.


Chair, Amy Lang


Principal, Paul Marshall

